

Name: _____

Form: _____

Exam Period Attendance Form - 2019

Next to the dates please give the approximate times that you will be in school e.g. am/pm or both. An email to attendance@princethorpe.co.uk or written note from your parents to Ms Satchwell, informing us of transport arrangements is required if you are leaving the school grounds before the end of the school day **or going home with another pupil's parents**. One cover letter with relevant times and dates of early departures would be acceptable. However, pupils must **always** sign in and out at the Theatre entrance Student Support Hub. This is very important so we know who is on site. Please also indicate if you require a school lunch for each day.

Please complete and return to school, marked FAO Ms Satchwell, by Friday 3 May 2019.

Thank you.

Before half term:

	Date	am	School Lunch Required	pm
Week 1	09 May 19			
	10 May 19			
Week 2	13 May 19			
	14 May 19			
	15 May 19			
	16 May 19			
	17 May 19			
Week 3	20 May 19			
	21 May 19			
	22 May 19			
	23 May 19			
	24 May 19			

Please turn over

After half term:

	Date	am	School Lunch Required	pm
Week 3	3 June 19			
	4 June 19			
	5 June 19			
	6 June 19			
	7 June 19			
Week 4	10 June 19			
	11 June 19			
	12 June 19			
	13 June 19			
	14 June 19			
Week 5	17 June 19			
	19 June 19			
	19 June 19			
	20 June 19			
	21 June 19			
Week 6	24 June 19			
	25 June 19			
	26 June 19			

Parental Signature: _____

Parental Name: _____